



316 10<sup>th</sup> St. W  
 Dickinson, ND 58601  
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 E-Mail: wprealty@ndsupernet.com

- Each adult (18 and older) must fill out a separate application
- Application fee is \$20/per person- Non-refundable
- Each application must accompany 2 months of verifiable income
- Applicant must provide 2 forms of Identification such as Drivers License, Birth Certificate or Passport

## RENTAL APPLICATION

Unit applying for \_\_\_\_\_

| First                                   | Middle | Last | Birth Date | Social Security #         | Driver's License # |
|---|--------|------|------------|---------------------------|--------------------|
|   |        |      |            |                           |                    |
| Any Other Names You've Used in the past |        |      | Home Phone | Cell Phone                |                    |
| All Other Proposed Occupants            |        |      | Birth Date | Relationship to Applicant |                    |
|   |        |      |            |                           |                    |
|   |        |      |            |                           |                    |
|   |        |      |            |                           |                    |
|   |        |      |            |                           |                    |
|   |        |      |            |                           |                    |

### RENTAL/RESIDENCE HISTORY (must have a total of 5 years history)

|                              | Current Residence | Previous Residence | Prior Residence |
|------------------------------|-------------------|--------------------|-----------------|
| Street Address               |                   |                    |                 |
| City                         |                   |                    |                 |
| State & Zip                  |                   |                    |                 |
| Last Rent Amount             |                   |                    |                 |
| Owner/Manager & Phone Number |                   |                    |                 |
| Reason for Leaving           |                   |                    |                 |
| Is/Was Rent paid in full?    |                   |                    |                 |
| Did you give Proper notice?  |                   |                    |                 |
| Were you asked To Move?      |                   |                    |                 |
|                              | From/ To          | From/To            | From/To         |
| Date of Residency            |                   |                    |                 |

### Employment History (Proof of Income is required)

|                     | Current Employment | Previous Employment | Prior Employment |
|---------------------|--------------------|---------------------|------------------|
| Employed By         |                    |                     |                  |
| Address             |                    |                     |                  |
| Employer's Phone    |                    |                     |                  |
| Occupation          |                    |                     |                  |
| Name of Supervisor  |                    |                     |                  |
| Monthly Gross Pay   |                    |                     |                  |
|                     | From/To            | From/To             | From/To          |
| Dates of Employment |                    |                     |                  |

**Vehicles (Include vehicles belonging to other proposed occupants also)**

| Make | Model | Color | Year | License Plate |
|------|-------|-------|------|---------------|
|      |       |       |      |               |
|      |       |       |      |               |

**REFERENCES & EMERGENCY CONTACTS**

|                | Doctor | Nearest Relative Living Elsewhere |
|----------------|--------|-----------------------------------|
| Name           |        |                                   |
| Street Address |        |                                   |
| City           |        |                                   |
| State, Zip     |        |                                   |
| Phone Number   |        |                                   |

By Signing the application, you grant us permission to communicate with all the contacts listed in this section in the event we can't locate you. Furthermore, if you abandon the apartment for any reason then you grant us permission to allow your relative listed above to remove all contents of the dwelling on your behalf. If they choose not to or we are unable to contact them they will be held for 30 days and then sold. All monies earned will be applied to any outstanding bill.

**GENERAL INFORMATION**

|  |  |   |
|--|--|---|
| Have you ever been served a late rent or eviction notice?  | Do any of the people who would be living in the apartment smoke? | How long do you think you would be renting from us? |
| Have you ever filed for bankruptcy? If so, When?   | When would you like to move in?                                  | Have you ever been convicted of a Felony?           |
| How many pets do you have (list Type, Breed, approx. Weight & Age * <u>note not all of our units are pet friendly</u> )          |  |   |
| Have you had any reoccurring problems with your current residents or landlord? If yes, please explain:                           |  |   |
| Why are you moving from your current address?  |  |   |
| List any verifiable sources and amounts of income you wish to have considered (optional):  |  |   |
| Have you been a party to a lawsuit in the past? If yes, please explain why:  |  |   |
| We will run a credit check and a criminal background check. Is there anything negative we will find that you want to comment on? |  |   |
| Do you have an e-mail address we can communicate with you at?  |  |   |
| How did you hear about us?   |  |   |

**Agreement & Authorization Signature**

I believe that the statements I have made are true and correct. I hereby authorize a credit and/or criminal check to be made, verification of information I provide and communication with any and all names listed on this application. I understand that any discrepancy or lack of information may result in the rejection of this application. I understand that this is an application for a residential rental through West Plains Realty, Inc. and does not constitute a rental or lease agreement in whole or part. I further understand that there is a non-refundable fee to cover the cost of processing my application and I am not entitled to a refund even if I am not approved for a residential rental. Any questions regarding rejected applications must be submitted in writing and accompanied by a self-addressed stamped envelope. All decisions will be made in a 24-hour working period and you will be notified either way by phone denials will follow with an explanation letter.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_